

The scheduled regular meeting of the Allamuchy Township Board of Education held on April 29, 2013 was called to order at 7:36 p.m. in Room 149 by Francis Gavin. In accordance with the Open Public Meetings Act, adequate notice of the meeting was provided and, to the extent known at the time of advance publication, the agenda items to be considered. Written advance notification of the time, date and location was sent on April 16, 2012 to the Express-Times, Daily Record and Township Clerk. Notice was posted in the school office.

**I. ROLL CALL**

James Britt  
Suzette Costello  
William Cramer  
John Egan  
Brant Gibbs  
Mary Renaud  
Sue Torlucci  
Francis Gavin, President

*Student Representatives*

Minniti, Olivia  
Russo, Marissa

**ABSENT**

John Egan

**ALSO PRESENT**

Dr. Seth Cohen, CSA  
Donna Trainello, Board Secretary

**II. PLEDGE TO THE FLAG**

**III. APPROVAL OF MINUTES**

- A. Moved by W. Cramer and seconded by M. Renaud  
**BE IT RESOLVED**, that the minutes of the regular board meeting held on March 25, 2013, be approved. (Appendix 1)

CARRIED: Motion carried unanimously by voice vote -

S. Torlucci abstained

**IV. STUDENT REPRESENTATIVE REPORT**

**V. BUSINESS ADMINISTRATOR REPORT**

**VI. ACKNOWLEDGEMENTS**

**VII. PRESENTATION**

## VIII. PRESIDENT'S REPORT

## IX. COMMITTEE REPORTS

### A. Facilities and Property –

#### Long Range Facilities Plan Amendment

Moved by W. Cramer and seconded by M. Renaud

Approval to Proceed with School Facilities Project Consisting of Roof Stabilization of Rutherford Hall

WHEREAS, The Board of Education of Allamuchy in the County of Warren, New Jersey (the "Board"), desires to proceed with a school facilities project consisting generally of:

Roof Stabilization of Rutherford Hall

WHEREAS, the Board now seeks to take the initial steps in order to proceed with the

Project:

Allamuchy IN THE COUNTY OF WARREN, STATE OF NEW JERSEY, as follows:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF ALLAMUCHY.

Section 1. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans prepared in connection with the Project and the Board further authorizes the submission of same to the Warren County Superintendent of Schools and the New Jersey Department of Education for approval.

Section 2. The Board hereby authorizes the amendment to its Long-Range Facilities Plan in order to reflect the proposed Project.

Section 3. The project will be financed through the grant already awarded by the Warren County Municipal & Charitable Conservancy Trust Fund

Section 4. This resolution shall take effect immediately.

Approval to Proceed with School Facilities Project Consisting of Roof Stabilization of Rutherford Hall

**CARRIED:** Motion carried unanimously by roll call vote

**B. Communications & Public Relations -**

**C. Student Activities/PTO Liaison –**

**E. Town Council Liaisons –**

**G. Rutherford Hall – Long Range Planning –**

**H. Finance –**

**I. Curriculum & Technology –**

**J. Personnel –**

**K. Inter-District Liaison with Great Meadows –**

**X. PUBLIC COMMENTS ON AGENDA ITEMS ONLY**

**XI. BOARD COMMITTEE ACTION ITEMS**

**Finance –**

On the recommendation of the School Business Administrator and Chief School Administrator:

**A. Transfers**

Moved by J. Britt and seconded by W. Cramer.

**BE IT RESOLVED**, to approve the following list of transfers with a total in Fund 10 of \$22,586.00, Fund 20 \$3,240.00. (Appendix 3)

CARRIED: Motion carried unanimously by roll call vote

**Finance – continued**

**B. Bills List**

Moved by J. Britt and seconded by W. Cramer.

**BE IT RESOLVED**, that the bills list in the amount of \$842,366.89 checks #22901 through #22998 be approved for payment.  
(Appendix 4)

CARRIED: Motion carried unanimously by roll call vote

**C. Student Activity**

Moved by J. Britt and seconded by W. Cramer.

**BE IT RESOLVED**, to approve the Student Activity Account in the amount of \$35,235.52 Investors Bank balance as of 03-31-2013.  
(Appendix 5)

CARRIED: Motion carried unanimously by roll call vote

**D. Tax Payment Schedule/Debt Service**

Moved by J. Britt and seconded by W. Cramer.

**BE IT RESOLVED**, that the amount of district taxes needed to meet all interest and debt redemption charges for the 2013-2014 school year is:

	Current Expense Capital Outlay	Debt Service
July 2013	611,741.00	
August 2013	611,741.00	248,044.33
September 2013	611,741.00	
October 2013	611,741.00	247,843.33
November 2013	611,741.00	
December 2013	611,741.00	
January 2014	611,741.00	
February 2014	611,741.00	247,843.34
March 2014	611,741.00	
April 2014	611,741.00	
May 2014	611,741.00	
June 2014	611,731.00	
<b>TOTAL</b>	<b>7,340,882.00</b>	<b>743,731.00</b>

and that the Township of Allamuchy is hereby requested to place in the hands of the Treasurer of School Moneys the amounts listed in the schedules within the first five business days of each of the listed months and in accordance with statutes related thereto.

CARRIED: Motion carried unanimously by roll call vote

**Finance – continued**

**E. Summer Enrichment Program**

Moved by J. Britt and seconded by W. Cramer.

**BE IT RESOLVED**, to approve a Summer Enrichment Program, July 8, 2013 to August 8, 2013, for grades 1-8, four days per week (Monday through Thursday) 8:30 a.m. – 12:30 p.m.

CARRIED: Motion carried unanimously by roll call vote

**F. 2013 Budget Increase**

Moved by J. Britt and seconded by W. Cramer.

**BE IT RESOLVED**, to approve the increase of \$65,000 in the 2012-2013 school budget. (Increase represents increases in Revenues)

<b>ACCOUNT</b>	<b>AMOUNT</b>
11-150-100-101	1,000
11-190-100-500	500
11-215-100-610	100
11-000-230-100	2,000
11-000-217-320	3,000
11-000-230-339	3,000
11-000-230-530	4,000
11-000-251-340	1,000
11-000-261-610	5,000
11-000-262-624-001	10,000
11-000-270-600	15,400
11-000-291-270	15,000
11-000-291-280	5,000
<b>TOTAL BUDGET INCREASE</b>	<b>65,000</b>

CARRIED: Motion carried unanimously by roll call vote

**G. Tuition Contract**

Moved by J. Britt and seconded by W. Cramer.

**BE IT RESOLVED**, to approve the following tuition contract:

Hunterdon Learning Center HS Student #2314 effective 3-6-13, \$230.30 per day for 68 days, total \$15,660.40

CARRIED: Motion carried unanimously by roll call vote

**Finance – continued**

**H. Joint Transportation**

Moved by J. Britt and seconded by W. Cramer.

**BE IT RESOLVED**, to approve the joint resolution for transportation services with the Sussex County Regional Cooperative for the 2013-2014 school year and includes a 4% administration fee.

CARRIED: Motion carried unanimously by roll call vote

**I. Coordinated Transportation**

Moved by J. Britt and seconded by W. Cramer.

**BE IT RESOLVED**, to approve the Resolution for Participation in coordinated transportation for special needs, public, non-public and/or vocational students with Warren County Special Services School District for the 2013-2014 school year and includes a 4% administration fee.

CARRIED: Motion carried unanimously by roll call vote

**J. Monthly Certification of Budget**

Moved by J. Britt and seconded by W. Cramer.

1. **BE IT RESOLVED** that the Allamuchy Board of Education accepts the Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6A:23-2.12 (c) 3 that as of March 31, 2013 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a).

2. **BE IT RESOLVED**, that Pursuant to N.J.A.C. 6A:23-2.12 (c) 4, the Allamuchy Township School District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of March 31, 2013 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. **BE IT REOLVED THAT**, the motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of March 2013 with a total Governmental Funds Account cash balance of \$201,276.40 . (Appendix 6)

CARRIED: Motion carried unanimously by roll call vote

**Policy**

**A. Policy Change Second Reading**

Moved by S. Costello and seconded by B. Gibbs.

**BE IT RESOLVED**, to approve the first & second reading of Policies.  
(Appendix 9)

4282 Use of Social Networking Sites (Suggested)  
0132 Executive Authority (Recommended)  
2415 No Child Left Behind Programs (Mandated)  
2431 Athletic Competition (Mandated)  
2468 Independent Educational Evaluations (New-Recommended)  
3230 Outside Activities (Recommended)  
4230 Outside Activities (Recommended)  
3281 Inappropriate Staff Conduct (Recommended)  
4281 Inappropriate Staff Conduct (Recommended)  
6113 E-Rate (New-Suggested)  
6480 Purchase of Food Supplies (New-Mandated)  
8505 School Nutrition (Mandated)  
5850 Social Events & Class Trips (First Reading)

CARRIED: Motion carried unanimously by roll call vote - F. Gavin and S. Costello voted no for #4282 and S. Torlucci abstained.

**Personnel**

**A. Non-Tenure Appointments**

Moved by M. Renaud and seconded by B. Gibbs.

**BE IT RESOLVED**, to employ the following staff members for non-tenure contracts for the 2013-2014 school year upon the recommendation of the Chief School Administrator. Compensation per negotiated agreement.

Melissa Arrambide  
Lauren Boden  
Patricia Cassa  
Kerry Ann O'Connor  
Lia Ordile  
Laurie Weingarten

CARRIED: Motion carried unanimously by roll call vote

**Personnel – continued**

**B. Tenured Staff Re-Appointments**

Moved by M. Renaud and seconded by B. Gibbs.

**BE IT RESOLVED**, to employ the following tenured staff members for the 2013-2014 school year upon recommendation of the Chief School Administrator. Compensation per negotiated agreement.

Dawn Asbjorn  
Andrea Aussems  
Nancy Baglio  
Michelle Cannata  
Cathy Cefaloni  
Jennifer Chickey  
Gina Davey  
Debra DeAngelis  
Kristyn Fedich  
Joanne Ferguson  
Theresa Funaro  
Samuel Greco  
Anemarie Hall  
Jaehnel Hanisak  
Tracy Holt  
Lindsay Johnson  
Marsha Koerner  
Brian Lohse  
Gerald Mazzetta  
Elizabeth Miller  
Frances Muhlenbruch  
Victoria Patterson  
Julie Profito  
Michelle Ricci  
Christine Rodriguez  
Melissa Sabol  
Jennifer Sauter  
Paige Schmiedeke  
Kate Stiner  
Anna Thomas  
Mariah Thompson  
Marilou Tshudy  
Kira Trimarchi  
Ashley Van Haste  
Rob White

CARRIED: Motion carried unanimously by roll call vote



**Personnel – continued**

**C. Re-employment of Administrative Support Staff**

Moved by M. Renaud and seconded by B. Gibbs.

**BE IT RESOLVED**, to re-employ the administrative support staff for the 2013/2014 school year:

Susan Pollina	Secretary
Donna Trainello	Assistant to Business Administrator/Secretary
Tina L. Kay	Administrative Assistant to the Superintendent
Laurie Rapisardi	Secretary
Patricia Turoczy	Secretary – P/T

CARRIED: Motion carried unanimously by roll call vote

**D. Re-Employment of School Bus Drivers**

Moved by M. Renaud and seconded by B. Gibbs.

**BE IT RESOLVED**, to re-employ the bus drivers for the 2013-2014 school year:

Roxanne Carlton	George Conklin
Donna Ervey	Deborah Waldele
Linda Kucharski	Alison Hatley
Ann Longyhore	Theresa Sparacino
Sandee Firth	Laura Gockeler
Walter Cullen	Gary Maciak - sub
Ray Drake –sub	Scott Brady – sub
Danielle Pulver – sub	

CARRIED: Motion carried unanimously by roll call vote -  
W. Cramer abstained.

**E. Re-employment of Maintenance/Custodial Staff**

Moved by M. Renaud and seconded by B. Gibbs.

**BE IT RESOLVED**, to re-employ the custodial and maintenance staff for the 2013/2014 school year:

Arnold Capriglione	Suzanne Peterson-P/T Cleaner
Roy Parsons	Kyle Garlick – substitute
Charles Zukoski	Jerry Kucharski – substitute
Jesse Stang	Thomas Sndyer - substitute
Mathew Ecochard – P/T Cleaner	
Pete Demary – P/T Cleaner	
John Ostroski – P/T Cleaner	
Charles Syfor – P/T Cleaner	

CARRIED: Motion carried unanimously by roll call vote -  
W. Cramer abstained.

**Personnel – continued**

**F. Re-employment of Classroom Teacher Aides**

Moved by M. Renaud and seconded by B. Gibbs.

**BE IT RESOLVED**, to re-employ the following teacher aides for the 2013/2014 school year; compensation per negotiated agreement.

Marianne Saks	Patsy Lantry
Patsy Gardiner	Amy Crawford
Nohemy Oliver	Robin Samiljan
Lorene Gallahue	Christine Domanico
Donna Stassi	Alison Motzer
Janet Ocheski. P/T	Mary Anderson P/T
Lynn Quinto P/T	Liliana Manzella P/T

CARRIED: Motion carried unanimously by roll call vote

**G. Washington D.C. Chaperones**

Moved by M. Renaud and seconded by B. Gibbs.

**BE IT RESOLVED**, to approve the following as overnight chaperones for the Washington D.C. Eighth Grade trip:

Brady	Cohen	Greco
Koerner	Thompson	Rodriguez

CARRIED: Motion carried unanimously by roll call vote

**H. Re-employment of Substitutes**

Moved by M. Renaud and seconded by B. Gibbs.

**BE IT RESOLVED**, to approve the following Substitute Nurses and Substitute Teachers for the 2013-2014 school year.

Tammy Antonucci	Hali Aussems
Divya Bahl	Kaitlyn Chudley
David Cooper	Joseph Cotignola
Marilyn Falotico	Lynn Decker
Beth Gavin	Guy Gorman
Rita Haase	Corinne Jacobson
Ann Jobbins	Yanie Koch
Renate LeDuc	Janet Luff
Joan Maison	Whitney Martin
Susan McGrath	Jacklyn Mickelburgh
Karen Rizzolo	Jeanmarie Tagliaeni
Lia Thorn	

**Personnel – continued**

Diane VanDongen                      Tara Warnock  
Alessandra Alchermes  
Kay Guidera - nurse  
Ruth Clark - nurse  
Wanda Maltese - nurse  
Ellen Nadeau - nurse  
Alex Takacs - nurse

CARRIED: Motion carried unanimously by roll call vote -  
F. Gavin abstained

**I. Re-employment of Library/Media Clerk**

Moved by M. Renaud and seconded by B. Gibbs.  
**BE IT RESOLVED**, to approve the re-employment of Lori Cetani as full time Library/Media Clerk for the 2013-2014 school year.

CARRIED: Motion carried unanimously by roll call vote

**J. Re-employment of School Nurse**

Moved by M. Renaud and seconded by B. Gibbs.  
**BE IT RESOLVED**, to approve the re-employment of Scott Brady and Danielle Pulver as full time Nurses for the 2013-2014 school year.

CARRIED: Motion carried unanimously by roll call vote

**K. School Business Administrator**

Moved by M. Renaud and seconded by B. Gibbs.  
**BE IT RESOLVED**, to reappoint Julie Mumaw as School Business Administrator at \$50.00 per hour for the 2013-2014 school year.

CARRIED: Motion carried unanimously by roll call vote

**L. Accountant**

Moved by M. Renaud and seconded by B. Gibbs.  
**BE IT RESOLVED**, to appoint Peter Pearson as Accountant, for the 2013-2014 school year.

CARRIED: Motion carried unanimously by roll call vote

**Personnel – continued**

**M. Supervisor of Special Services**

Moved by M. Renaud and seconded by B. Gibbs.

**BE IT RESOLVED**, to reappoint Janet Martin, (.8 time) Supervisor of Special Services for the 2013-2014 school year.

CARRIED: Motion carried unanimously by roll call vote

**N. Summer Postings**

Moved by M. Renaud and seconded by B. Gibbs.

**BE IT RESOLVED**, to approve the following Summer positions.

<b>Title</b>	<b>Dates</b>	<b>Hours</b>
ABA Therapist / Shadow	8 Weeks	18 Hrs. a Week
Autistic Program Teacher	7/08/13 – 8/08/13	8:00 – 12:00 M-F
Enrichment Program Aide	7/08/13 – 8/08/13	9:00-12:00 M-Th
Occupational Therapist	7/08/13 – 8/08/13	Up to 10 Hrs./ Week
PE Teacher	7/08/13 – 8/08/13	2-3 Hrs. Week
Personal Aide (at YMCA Camp)	7/08/13 – 8/16/13	Up to 35 Hrs./ Week
Personal Aide/PSD Class	7/08/13 – 8/08/13	9:00 – 12:00 M-Th
Personal Aide/Enrichment	7/08/13 – 8/08/13	9:00 – 12:00 M-Th
Physical Therapist	7/08/13 – 8/08/13	Up to 5 Hrs./ Week
PSD Classroom Aide	7/08/13 – 8/08/13	9:00 – 12:00 T-F
PSD Classroom Aide	7/08/13 – 8/08/13	9:00 – 12:00 T-F
PSD Program Teacher	7/08/13 – 8/08/13	8:00 – 12:00 M-Th
PSD Program Teacher	7/08/13 – 8/08/13	8:00 – 12:00 M-Th
Speech & Language ESY Aide	7/08/13 – 8/08/13	Up to 15Hrs. Week M-Th
SL Therapist	7/08/13 – 8/08/13	Up to 20 Hrs Week M-Th
Special Ed RC Teacher Grade 1-8	7/08/13 – 8/08/13	8:00 – 12:00 M-Th
Special Ed Teacher with ABA Training (AC)	7/08/13 – 8/01/13	4hrs week 4 Weeks
Special Ed Teacher with ABA Training (SL)	7/08/13 – 8/01/13	4hrs week 4 Weeks
LDT.C	7/01/13-8/31/13	Up to 10 days
Psychologist	7/01/13-8/31/13	Up to 10 days
Social Worker	7/01/13-8/31/13	Up to 10 days
Autistic Program Aide	7/08/13-8/08/13	9:00-12:00 M-Th

CARRIED: Motion carried unanimously by roll call vote

**O. Superintendent**

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_

**BE IT RESOLVED**, to approve the contract for Superintendent with Dr. Seth Cohen, effective 07/01/2013 - 07/01/2014 (Appendix 11)

CARRIED: **TABLED**

**Personnel – continued**

**P. Aide**

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_  
**BE IT RESOLVED**, to approve Karen Rizzolo as an Aide for the 2012/2013  
school year effective \_\_\_\_\_ at \$ \_\_\_\_\_

CARRIED: **TABLED**

**Q. Rutherford Hall Event Staff**

Moved by M. Renaud and seconded by B. Gibbs.  
**BE IT RESOLVED**, to approve Christine Alegria as a Rutherford Hall  
Event Staff member at \$15/hour.

CARRIED: Motion carried unanimously by roll call vote

**R. Maternity Leave**

Moved by M. Renaud and seconded by B. Gibbs.  
**BE IT RESOLVED**, to approve the return of Anna Thomas from maternity  
leave effective May 20, 2013.

CARRIED: Motion carried unanimously by roll call vote

**Curriculum and Technology –**

**A. Class Trips**

Moved by M. Renaud and seconded by W. Cramer.  
**BE IT RESOLVED**, to approve the following class trips for the 2012-2013  
school year:

<b>Name</b>	<b>Date</b>	<b>Town</b>	<b>Cost per child</b>	<b>Transportation</b>
Schmiedeke	5/7/13	West Orange	\$11.50	\$180.00
Profito	6/13/13	Hackettstown	\$0.00	\$0.00
Thompson	5/3/13	Washington	\$0.00	\$0.00
Stiner	5/24/13	Lopatcong	\$6.00	\$360.00
Ricci	5/29,30,31/13	Washington DC	\$430.00	
Schmiedeke	5/30/13	Hope, Hackettstown	\$4.00	

CARRIED: Motion carried unanimously by roll call vote

**XII. OLD BUSINESS**

### **XIII. SUPERINTENDENT'S REPORT**

- A. Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_  
**BE IT RESOLVED**, to approve the 2013-2014 School Calendar.  
(Appendix 12)

CARRIED: **TABLED**

- B. HIB 2 interventions - 2 not HIB  
C. Class meetings  
D. State testing

### **XIV. PUBLIC COMMENTS**

### **XV. BOARD DISCUSSION**

### **XVI. EXECUTIVE SESSION MOTION –**

Moved by J. Britt and seconded by B. Gibbs  
**BE IT RESOLVED**, WHEREAS, the Board of Education must discuss subjects concerning personnel and legal matters and WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in public meeting; and WHEREAS, the aforesaid subjects to be discussed are within the exemptions pursuant to P.L.1975 Chapter 231, it is; therefore, **RESOLVED**, that the aforesaid subjects shall be discussed in private session by this board and administrative staff and, information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exists.

CARRIED: Motion carried unanimously by voice vote.

#### **Executive Session**

Moved by J. Britt and seconded by M. Renaud.  
**BE IT RESOLVED**, that the Board of Education has been in executive session for the past 5 minutes for the purpose of personnel and legal matters. The matters that were discussed will be disclosed to the public as soon as possible once the reasons for nondisclosure no longer exist.

CARRIED: Motion carried unanimously by voice vote.

**XVII. ADJOURNMENT**

Moved by J. Britt and seconded by B. Gibbs

**BE IT RESOLVED**, to adjourn.

**Time:** 8:35

**CARRIED:** Motion carried unanimously by voice vote.

No appendix 2, 7, 8, 10